

PARTNER SELF-ASSESSMENT REPORT¹

Project title	Development of master curricula for natural disasters risk management in Western Balkan countries
Project acronym	NatRisk
Project reference number	573806-EPP-1-2016-1-RS-EPPKA2-CBHE-JP
Coordinator	University of Nis
Project start date	October 15, 2016
Project duration	36 months

Partner name	Obuda University
Acronym	OE
Contact person	Agota Dregelyi-Kiss

Project number: 573806-EPP-1-2016-1-RS-EPPKA2-CBHE-JP

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¹ This report concerns quality issues of NatRisk project. The contact person from each partner institution should complete this form annually, in consultation with the members of the partner institution project team, and submit the report by email to s.priest@mdx.ac.uk and natriskuni@gmail.com by and Sept 30th each year. The reports will be reviewed by the Quality Assurance Committee and a short report will be prepared and submitted to the Project Management Committee.

1. Partner contributions

Please describe shortly your contribution to the project within each of activities defined by LFM and comment if necessary. If it is not foreseen to take part in some of activities, please mark it with n/a. If some activity has not started yet, please indicate that. If your team didn't accomplish some task, please give the reasons.

Activities - LFM code	Achieved to date	Comment
1.1 Identification of natural disasters to be managed in WB	08 March 2017	Report on natural disasters in Hungary created
1.2 Introduction with established practices in EU countries for NDRM	01 April 2017	Survey of established practices in Hungary created
1.3 Workshop on master curricula best practices in EU countries	01 April 2017	Presentation for Workshop Vienna prepared
2.3 Training of teaching staff for innovative training method	27 May 2017	Training in Budapest organized, teaching staff trained
3.2 Study visits and analysis of best courses best practices in EU countries	27 May 2017	Study visit in Budapest organized, presented
5.1 Regular Quality Assurance Committee meetings	07 April 2017 20 September 2018 8 March 2018	participation in the meeting in Wien participation in the meeting in Messina participation in the meeting in Belgrade
5.2 Development of the quality control plan	14 Jan 2017	contribution
6.1 Creation of the dissemination plan for the project	14 March 2017	contribution
6.2 Development	15 July 2017	translation of the website (Eng to Hun)

and maintenance of project website and creation of promotional materials and campaigns		
7.1 Creation of sustainability plan	14 March 2017	contribution
7.3 Student and staff mobility realized	1 Dec 2017 15 July 2018	SMS mobility from UPKM was organized and performed at Óbuda University Documents for SMS activities were prepared. The grant, the call for SMS student and teacher mobilities were prepared
8.1 Kick-off meeting	16 Dec 2016	presentation created, participation
8.2 Regular Steering Committee and Project Management meetings	06 April 2017 19-21 September 2017 7-8 March 2018	participation in the first PMC and SC meeting in Vienna participation in the second PMC and SC meeting in Messina participation in the third PMC and SC meeting in Belgrade
8.4 Day-to-day coordination of project activities	in progress 1 November 2017	coordination of project activities IIA documents for SMS activities were prepared

2. Changes

Please indicate any changes in project realisation from the partner institution during the report period and comment on any likely impact on the project and suggest remedial actions

Changes to the planned contributions to the project	Likely implication for WP activities and suggested actions	Date of notification to NatRisk coordinator
No changes.		

3. Financial matters

Please indicate amounts of received instalments, expenditure within budget lines, and status of financial reporting on NatRisk management platform. Please comment any variation in the expected pattern of spending. This report will be considered in conjunction with the Financial Table on the NatRisk Management Platform.

Received	No. of the instalment	Amount	Date	Comment
	1.	7581,50	21.03.2017	1st installment
	2.	6065,20	07.08.2018	2nd instalment
	3.			
	4.			
Spent		Spent from Erasmus+ grant	Comment	
	1. Staff Costs	7593,00		
	2. Travel Costs	2550,00		
	3. Costs of Stay	4920,00		
	4. Equipment Costs			
	5. Subcontracting Costs			
	6. Special Mobility Strand			
	Total	15063,00		
Reported		Yes	Partially	No
	Financial excel table on the NatRisk platform filled-in		Partially (for period 10.2016-07.2018)	
	ITR, Time Sheets and Staff Convention forms completed		Partially (for period 10.2016-07.2018)	
	Supporting documents provided and uploaded to the NatRisk platform		Partially (for period 10.2016-07.2018)	

Budapest, 15 July 2018

